

RRC Board Minutes, Meeting March 13, 2012

Meeting called to order at 7:05 P.M. The following were present: Drue Miles, Robert Heebner Jr., Jim Washington, Otis Smith, Marcia Goodman-Hinnershitz, and Mike Schorn. Also attended were: Mayor Vaughn Spencer, Carl Geffken, Mike Malinowski, Karen Regenfuss, Barbara Coffin, & Russ Hoke. Absent: William Hall and John Santoro.

The Pledge to the flag was held. Marisol Torres was recognized. She thanked the board for the opportunity to serve, and pledged her support. She commended the new Executive Director on her vision and requested the board to support her.

Mike then welcomed Robert Heebner Jr. (Reading School District), and Daphne Klahr (the new Executive Director) to the Board.

Daphne made opening remarks and introduced Barbara Coffin and Russ Hoke from SCORE. They gave an overview of their program and offered to help develop a Strategic Action Plan. Russ recommended a 4 hour commitment on a Saturday morning to develop the plan.

The previous meeting's minutes were approved (Mr. Washington & Mr. Acosta) with the following corrections: Mr. Miles was present, Mr. McCloud's spelling was corrected, and a few typos were also corrected.

Miss klahr gave a detailed report and distributed a printed copy.

A discussion was held on the importance of meeting minutes. Daphne offered to provide a recording secretary to tape the minutes. After a lengthy discussion, with input from Mr. Acosta, Marcia, and Jim, the Chairman said no to that. A motion was introduced by Jim & Francis to elect Robert Heebner Jr., secretary to the Board. It carried by a 8-0 vote.

Daphne gave her report concerning her meetings with various people. She continued with Matt Lubas moving to 11th & Pike, the Gilmore-Henne Foundation getting involved with 11th & Pike, Donations of \$6,000 of equipment & \$7,500 from R&R Amusements. She also reported Reading Police attending the Career Center evening at 3rd & spruce, Alvernia students volunteering for a cleanup, she drafted an employee policy, securing money from defunct playground associations, and setting up a retirement plan for the current employees.

There was a discussion concerning " agreements" in place between the various playground groups & the city.

During this discussion, Jim suggested a commendation for those people who donate to the RRC, specifically Tony from R&R and Pat from Fromuth Tennis.

Marcia reported that Neversink has erected a fence. Daphne also reported that Alvernia seniors in the Early Childhood program could help out in the daycare center as a senior project. Further discussion was held by Otis & Marcia about the playground defunct groups' funds.

Discussion was held about Book Daphne handed out. She asked Board to use the coming month to review same & make suggestions to her about changes. Pandora's costs & limited revenues were the reason for turning it over to Olivets. Revenue sources were discussed

Further discussion was held on contracts. Francis & Marcia agreed to have the city review them. Future contracts would all go through the RRC.

Discussion on the budget presented by Daphne. Mike said that only "sure" amounts should be included & the budget should be conservative. Marcia reminded that weather can affect those numbers. He also questioned the credit cards. Daphne said they would have limits & only be used for work related purchases. Carl provided Daphne with the Rec. projections. Continuing with the credit card discussion, Daphne said they would have 3 people (Daphne, Matt, & Heather) with a credit limit of \$2,500.00. More discussion was held about credit cards with input from Marcia, Daphne, & Francis.

Daphne gave reason why they need an office manager & that the \$40,000 salary was in the budget.

Mike Malinoski presented the Board with an Insurance proposal. Carl said the benefits of the separate insurance policy make it worthwhile & the city would pay the cost, including the policy, proper software, etc. Marcia reminded the board that the city would pay this year, but the next four years the city & the S.D. would split the cost. Motion by Jim & Miles to approve was passed.

Retirement package for full-time employees was discussed. Daphne said it would cost \$10/person/year to administrate. It is a designed contribution plan. The city will match contributions up to a 3% cap. The most this could cost this year is \$4,950 if all employees maxed out. Part-time employees can opt in. None chose to do so.

There was a discussion about cell phone use. Daphne would like to streamline it. Various suggestions were made about how to do that. Francis reminded that you should be required to answer a company phone.

Marcia gave a treasurer's report. Motion by Bob & Jim to approve. Carried 8-0. Marcia suggested we need better bill paying procedures., and printed checks, not hand written ones. Mike reminded everyone that this procedure was in place for the past 1 1/2 years.

New Business: Brett Freely (attorney) took care of the non-profit status work on a pro-bono basis. This is normally an \$800 cost. Amanda Panechek (Asst. Dean at Albright) is interested in joined her students in the re-habbing of 11th & Pike. Discussion was held about selecting date for presentation and May 5th & March 31st were presented as 2 possible dates for Daphne to suggest to CORE. (May 5th was later accepted).

Discussion was started by Mike about lack of professionalism about not contacting him when members can't make a meeting. Also, lack of attendance by Bill Hall & John Santoro. The city offered to contact Bill & replace him. John was to be contacted about attendance.

Meeting adjourned by chairman Mike Schorn at 9:45 P.M.

Next meeting April 10 in the Library at the Administration building.

Respectfully submitted by R. Heebner Jr., Secretary.